

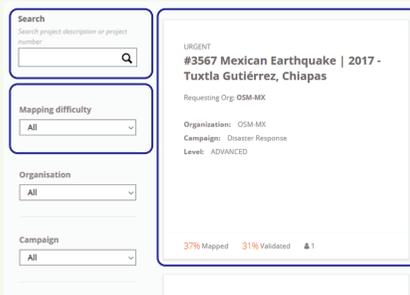
Create an Account

Proceed to 'Start a Task' if you already have an account

1. Visit: openstreetmap.org and select 'Sign Up'
2. Complete the form with your contact details
3. Verify your contact details by replying to the automated email

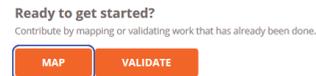
Start a Task

1. Visit: tasks.hotosm.org
2. Select **Log in** at the top right of the page
3. Select **Grant Access** from the **OpenStreetMap** page
4. Edit Your **Profile**, add **contact** details
5. Select '**START MAPPING**' from the middle of the page
6. Search or select a task depending on skill level



7. Read project description

8. Scroll down and select '**MAP**' in the 'Get Started' section



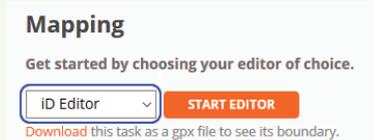
9. Select a '**READY**' task by clicking on a blank tile on the map. Preferably choose one that borders a completed task. (*add image of map*)



10. Select '**START MAPPING**'



11. Select '**ID EDITOR**' from the dropdown then select '**START EDITOR**'.



12. Select **Background** conform the instructions

13. Check alignment of imagery. Select Bing and draw a building as good as possible. Then select DigitalGlobe. Select last item in the background menu (Shortcut B) and adjust the image by using the arrows. 

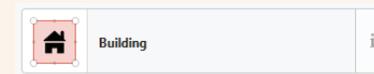
Mapping Buildings

1. Select Area



2. Draw, end with double click (or right mouse click)

3. Label



4. **Square:** with 'S' or select square



(See reverse side for detailed instructions)

Mapping Roads

1. Select line



2. Draw, end with double click

(See reverse side for detailed instructions)

End a Task

1. Go back to the tasking manager (other view in browser)
2. If the task is ready '**MARK AS COMPLETELY MAPPED**', else '**STOP MAPPING**'.



3. Select '**MARK AS BAD IMAGERY**' due to cloud cover

Tips

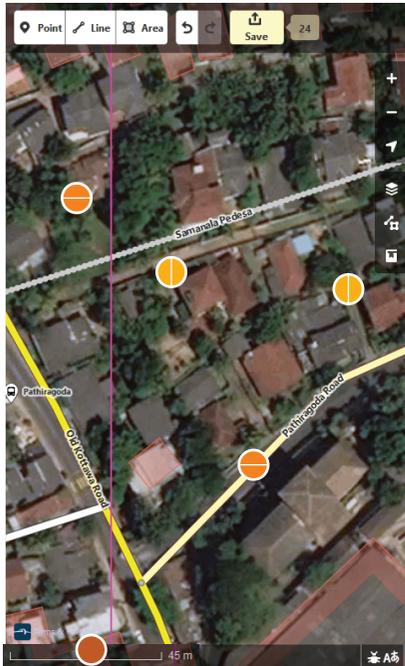
1. Select 'Background Settings' icon to change satellite imagery. 
2. If the photo is not clear select: 
3. Stay within your box. Map buildings only if they take up most of the area of your selection.
4. Constantly save (upload) your work!



5. Zoom in to get the highest detail

Instruction Videos:
missingmaps.org/contribute

How to Map Buildings

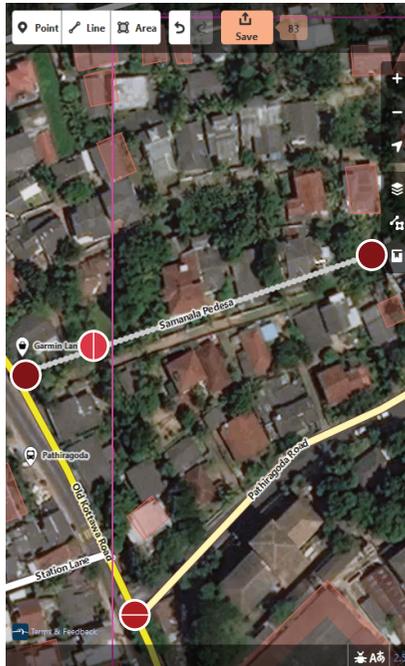


- Look at the **Scalebar**
- Look for **Shadows**
- Look for **Roofs**

Draw buildings as precise as possible, without the adjacent property

Make sure your buildings do not overlap or pass a road

How to Map Roads

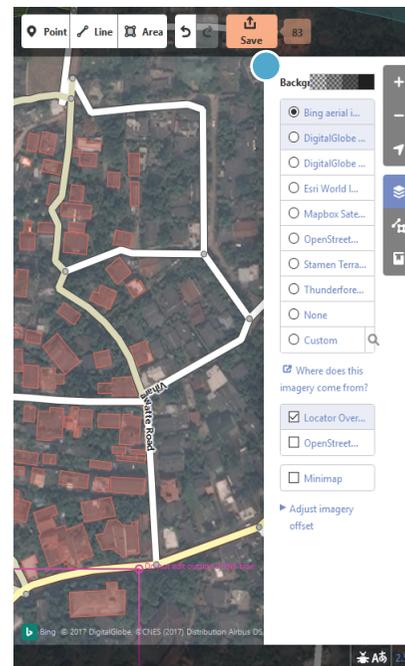


- Search for the **Beginning & End**
- Connect **Junction**
- Drawing slightly outside Purple Box is allowed

Look for **Tag** in Instructions

If you connect to an already mapped road that looks the same, choose the same tag or correct the tag for both roads

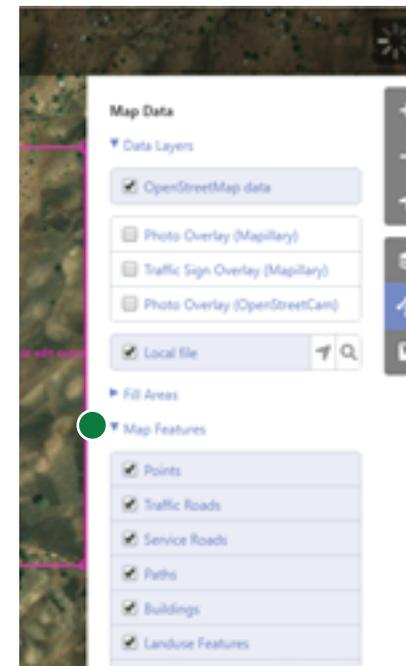
Managing Backgrounds Layers



- If there is an element that you cannot see properly on the preferred satellite image, use different satellite images to see if they provide a better image

Make sure you keep drawing in the preferred satellite image, as indicated in the instructions

Managing Mapped Layers



- If mapped infrastructure is blocking your view, turn off specific features in the **Map features** menu

It will only disappear from your sight, not from OpenStreetMap

Shortcuts

- 2 Draw Line
- 3 Draw Area
- S Square
- del Delete
- M Move
- alt** & Click Snap
- F Open Mapped Layers
- B Open Background Layers